

# NRHEG Public School

Independent School District No. 2168



High School  
306 Ash Ave. South  
New Richland, MN 56072  
(507)465-3205  
Fax (507)465-8633

Elementary School  
600 School St.  
Ellendale, MN 56026  
(507)684-3181  
Fax (507)684-2108

**Our Mission: Empowering students with knowledge and skills to succeed.**

**Our Vision: To be the school district of choice, inspiring excellence in academics, arts, and activities.**

## School Board Public Comment Sign-Up Form

Per Board Policy 206, residents of the NRHEG Public Schools may request permission to speak at a regular scheduled school board meeting on any topic that is relevant to the operation of the school district. A resident citizen wishing to address the school board shall register their name, address, and topic they will be addressing on the "School Board Public Comment Sign-Up" form (available at the meeting). The form must be filled out and submitted to the Superintendent at least ten (10) minutes prior to the start of the meeting. At the discretion of the board chair, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the Board. The chair will recognize each speaker. Each speaker will be called upon individually to step forward. Each speaker will give their name, address, and topic to be addressed. Each speaker will limit their remarks to five (5) minutes, unless an extension is granted by the chair. Citizens are expected to use proper etiquette, decorum and respect when addressing the board.

Citizens who wish to have a subject discussed at a public school board meeting must contact the superintendent no less than five (5) business days prior to the scheduled school board meeting or committee meeting and prior to the publishing of the agenda. Placement of the item on the agenda is at the discretion of the board chair, or the vice chair in the absence of the chair. The superintendent may be reached by contacting the District Office at 306 Avenue South, New Richland, or by calling 507-465-3205.

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Topic \_\_\_\_\_  
Date \_\_\_\_\_

### **For District Use**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Dale N. Carlson, Superintendent***

***David A. Bunn, High School Principal***

***Douglas A. Anderson, Elementary Principal***