

**NRHEG PUBLIC SCHOOL ISD #2168
BOARD OF EDUCATION
REGULAR MEETING
Tuesday, February 20, 2017, 6:30 PM
Secondary Media Center**

MINUTES

1. **Meeting called to order** by Vice Chair, JoAnn Maloney. The School Board of Ind. School District #2168 met in regular session on February 20, 2017 at 6:31PM.
2. **Pledge of Allegiance**
3. **Roll Call:** Karen Flatness, JoAnn Maloney, Travis Routh, Dan Schmidt, Mark Tollefson and Superintendent, Dale Carlson. Absent: Neil Schlaak, Rick Schultz. Also present: Jennifer Bunn, Debra Bently, Kari McNeil, Kirsten Shappell, Karla Christopherson, Suzie Abbott, Dave Bunn, Reed Waller and Sue Kulseth.
4. **Approve Agenda**—Moved by Karen Flatness, seconded by Dan Schmidt to approve the agenda as presented. Motion Carried 5-0.
7. **Approve Minutes of Regular Meeting January 17, 2017 and Minutes from the January 30th School Board Work Session**—Moved by Mark Tollefson, seconded by Travis Routh to approve the minutes of the regular meeting of January 17, 2017 and the Minutes from the January 30th School Board Work Session as presented. Motion carried 5-0.
8. **Consideration of bills - \$879,653.58**—Moved by Karen Flatness, seconded by Travis Routh to approve the bills in the amount of \$879,653.58 as presented. Motion carried 5-0.
13. **New Business**
 - a. **Workforce:**
 1. **Employee Letter of Assignments**-- Moved by Mark Tollefson, seconded by Travis Routh to approve the letter of assignments of Alicia Smith—Elementary Paraprofessional, Alicia will start at Step 01, at a salary of \$10.90 per hour of the Paraprofessional Master Agreement 2015-2017. Melissa McCornack—Elementary Assistant Cook, Melissa will start at Grade 4, Step 5, at a salary of \$11.18 per hour of the 2016-2018 AFSCME Master Agreement. Motion carried 5-0.
 2. **Retirement:** Moved by Travis Routh, seconded by Karen Flatness to approve the retirement of LaDona Flowers, FACS Teacher, effective the end of the 2016-2017 school year, with gratitude. Motion carried 5-0.
 3. **Special Education Service Agreements for the 2016-2017 school year**--Moved by Dan Schmidt, seconded by Mark Tollefson to approve the Special Education Service Agreements for the 2016-2017 school year as presented. The agreement concerning instructional staff sharing between ISD #829 Waseca and ISD #2168 NRHEG contract for 2016-2017. Special Education Administration will spend a minimum of 17% of the contracted time in the NRHEG School District at a cost of \$44,933.00, last year it was 17% at a cost of \$37,895.00. Occupational Therapist will spend a minimum of 17% of the contracted time in the NRHEG School District at a cost of \$16,268.00, last year it was 17% at a cost of \$15,950.00. School Psychologist Intern will spend a minimum of 22% of the contracted time in the NRHEG School District at a cost of \$1,396.50, last year it was 30% School Psychologist at a cost of \$12,449.00. Autism and Third Party Billing Consultation will spend a minimum of 17% of the contracted time in the NRHEG School District at a cost of \$8,010.00, last year it was 17% at a cost of \$7,743.50. Mental Health Professional will spend a minimum

of 29% of the contracted time in the NRHEG School District at a cost of \$10,927.50, no Mental Health Professional contracted for last year. Motion carried 5-0.

4. **2017 Spring Coaching Assignments**-- Moved by Travis Routh, seconded by Karen Flatness to approve the 2017 Spring Coaching Assignments of Duey Ferber, Head Track & Field Coach; Jay Crabtree, Assistant Track & Field Coach; Chuck Crabtree, Assistant Track & Field Coach; Corrine Schuller, Junior High Track & Field Coach; Brad Root, Head Golf Coach; Pat Churchill, Junior Varsity Golf Coach; Al Schultz, Junior High Golf Coach; Drew Paukert, Head Baseball Coach; David Lassahn, Junior High Baseball Coach; Shawn Larson, Junior High Baseball Coach; Wendy Schultz, Head Softball Coach; Hannah Lundberg, Junior Varsity Softball Coach; Nate Jensen, Junior High Softball Coach. Motion carried 5-0.
5. **MSHSL Reps**— Moved by Karen Flatness, seconded by Mark Tollefson to approve the designation of the Board Chair, Rick Schultz serve as the School Board representative and the Superintendent, Dale N. Carlson serve as the School representative. The MSHSL Member School's Designated School Representative and Designated School Board Representative is required by the MSHSL who are authorized to vote for the member school. Motion carried 5-0.

6. **Vice Chair JoAnn Maloney introduced the following resolution and moved its adoption**

RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTIONS
IN PROGRAMS AND POSITIONS AND REASONS
THEREFOR.

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS, there has been a reduction in student enrollment, and,

WHEREAS, this reduction in expenditure and decrease in student enrollment must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 2168, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, as a result of a reduction in enrollment, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Dan Schmidt and upon vote being taken thereon,

the following voted in favor thereof: Karen Flatness, JoAnn Maloney, Travis Routh, Dan Schmidt, Mark Tollefson

And the following voted against the same: 5-0

b. Facilities:

1. **City of New Richland Lease Agreement for Use of Legion Field**--Moved by Dan Schmidt, seconded by Travis Routh to approve the Lease Agreement with the City of New Richland for the use of Legion Field to be in effect from February 22, 2017 through June 30, 2020 as presented. Motion carried 5-0.
2. **Field Maintenance Contracts**--Moved by Mark Tollefson, seconded by Travis Routh to approve contracting lawn maintenance services with **Berg Lawn Care** for the spring 2017 baseball and softball season between March 1 and June 1 at a cost of \$185 per mowing of both the baseball and north softball field as presented. Motion carried 5-0.

Moved by Mark Tollefson, seconded by Dan Schmidt to approve contracting field treatment services including weed control, fertilizer, fence line treatment, and aeration with **Schrader Enterprises** at a cost of \$1,420 throughout the 2017 growing season and any necessary fall applications as presented. Motion carried 5-0.

c. Cancelled School Days and Make-up Recommendation

1. **Motion to approve the Memorandum of Understanding (MOU) with the Teacher Association**--Moved by Dan Schmidt, seconded by Mark Tollefson to approve the MOU with the Teachers' Association pertaining to the ability for the District to schedule fewer than 174 student conduct days and fewer than 186 teacher, and to allow for the possibility to either schedule additional make-up days or to extend the student and teacher day in lieu of scheduling a make-up day of school yet this school year. Motion carried 5-0.
2. **Motion to waive the rescheduling of a student day due to the January 25, 2017 cancelled school day**--Moved by Mark Tollefson, seconded by Dan Schmidt to approve waiving the rescheduling of a student contact day due to the January 25, 2017, cancelled school day for students, and then rescheduling a teacher duty day for a day to be agreed upon with the building principal and teacher between June 12, 2017, and August 18, 2017. Motion carried 5-0.
3. **Motion to extend the student and teacher day in lieu of scheduling a make-up day of school**--Moved by JoAnn Maloney, seconded by Karen Flatness to approve the option of extending the student and teacher day in lieu of scheduling a make-up day of school in the event a school day(s) is cancelled yet this school year. Motion carried 5-0.

d. Approve Statewide Enrollment Options-- Moved by Karen Flatness, seconded by Travis Routh to approve the Statewide Enrollment Options for the 2016-2017 school year to include three (3) student living in our District but choosing to attend a school not in our district and four (4) students not living in our District but choosing our District to attend school as presented. Motion carried 5-0.

e. Motion to move into closed session to discuss labor negotiation strategy related to negotiations with the Education Minnesota NRHEG teacher bargaining association as permitted by M.S. Section 13D.03.--Moved by JoAnn Maloney, seconded by Karen Flatness to Move into Closed Session. Motion carried 5-0.

f. Motion to come out of Closed Session--Moved by Mark Tollefson, seconded by Karen Flatness to Come Out of Closed Session. Motion carried 5-0.

15. Adjournment—Moved by Vice Chair, JoAnn Maloney to adjourn the meeting. Meeting adjourned at 8:36PM.

Submitted by

Karen Flatness, Clerk